



EXPRESSION OF INTEREST FORM
VPCA Christmas Art & Craft Market Stall
Sunday 4 December 2022, 8.00am–12.00pm

To apply for a Christmas Art & Craft Market Stall at the VPCA, you must be a current member of the Victoria Park Centre for the Arts (VPCA). Stalls will be selected considering availability, quality and variety. Stallholders will be informed if they have not been successful in obtaining a stall.

Contact Name _____

ABN (if any) _____

Joining/renewal of membership date: _____

Address _____

Mobile _____ Email _____

Application for single/shared stall (maximum of 2 Vendors to a stall):

Single

Shared with _____

Please provide a brief description of items for sale:

(You may attach 1-2 images to email in support of your application)

- I am applying for a stall @\$25
- I will need a trestle table @\$10 (you must provide your own quality table cover and display equipment)

Total Fees \$ _____

Terms & Conditions

You must be a current member of the Victoria Park Centre for the Arts to apply for a Christmas Art & Craft Market Stall at the VPCA. You can apply for a membership at:

<https://vicparkarts.org.au/product-category/membership/>

As a Vendor at the VPCA Christmas Art & Craft Market you must be the maker, creator, designer and producer of the products and/or artwork you would like to sell.

As a general guide the stall area will accommodate one trestle table size of 175cm (width) x 75cm (depth). This can be negotiated depending on your position in the Market space. Alternatively, you can fit out the space with whatever suits your display needs as long as it fits into this space. Please keep in mind that we are trying to provide a unique and creative experience in the Market space.

You may hire a trestle table from us but you will need to supply the table covering and all other display equipment. Seating will be provided.

Set up will start from **7.15am**. All Market spaces must be cleared of any packing material and general rubbish by **12.30pm**. If you need more time, please let us know as soon as possible to make arrangements.

Vendors are responsible for maintaining a clean and safe site. Rubbish bins will be provided at the pop-up space. We ask that you take care to sort recyclables and that you avoid providing non-recyclable shopping bags, which includes plastic bags. We would like this to be a sustainable event.

Please be mindful of safety concerns for the visitors and other stall holders by confining your display to the allocated space and not obstructing pathways.

Vendors must comply with the relevant legislation to their saleable products. The Vendor is responsible for obtaining and displaying the appropriate licenses complying with the requirements of the Town of Victoria Park.

Two Vendors may share one Market stall. Each Vendor must fill in and sign a separate Booking Form and Terms & Conditions Agreement. Each stall is limited to two Vendors maximum.

Vendors shall indemnify the Victoria Park Centre for the Arts from any damages, expenses or liability arising from any incident occurring within the space occupied by the Vendor or any incident caused directly or indirectly by the Vendor within the premises of the Victoria Park Centre for the Arts.

The Victoria Park Centre for the Arts will not be liable for any damages or loss to the property of the Vendor.

The Victoria Park Centre for the Arts may take photographs or have photographs taken of you and your products and/or artwork directly relating to the VPCA Christmas Art & Craft Market for use in promotional material and social media. All images will be credited.

I _____ (the Vendor) have read and understood the attached conditions and agree to them.

Signature: _____ Date: _____

Insurance Details (Current Policy to be cited)

Insurer: _____

Type of cover: _____

Policy number: _____

Expiry date: _____

I _____ do /do not have my own public liability insurance and understand that I am fully responsible for any claims made against myself and or my products.

Signature: _____ Date: _____

Enquiries:

Victoria Park Centre for the Arts

12 Kent Street East Victoria Park

T: (08) 6454 1803 | Email: admin@vicparkarts.org.au